

Privacy policy

We process the personal data of millions of individuals and take the privacy of their personal data very seriously. We are committed to protecting personal data we process against loss, supporting the privacy rights of individuals and, at all times, complying with the prevailing laws and regulations governing confidentiality, data protection and security of information.

This privacy policy provides a summary of how we, Computershare A/S, use your personal data. It also explains your rights over your personal data and how you can exercise them.

If you have any questions about any of our privacy policies or how we use your personal data, please contact Computershare A/S.

Computershare A/S is a registered company in Denmark with the company number (CVR) 2708 8899 and office at Lottenborgvej 26 D, 1. 2800 Kgs Lyngby.

Contact details are
Email gdpr@computershare.dk.
Telephone +45 4546 0999

In this policy the words **we**, **us** and **our** always mean Computershare A/S.

What personal data do we use?

When we say **personal data**, we mean any information about you or which can help identify you, directly or indirectly.

Computershare mainly holds records of and processes personal data on behalf of Computershare clients. The recording and processing takes place in relation to registrations of the client companies' shareholders, the client companies' general meetings activities, insiders and/or employees (in full or in part).

Besides that, you as a shareholder, insider or employee in one or more of our client companies may provide personal data to us directly, or we may collect your personal data from third parties as part of performing our contractual obligations towards our clients.

Information you provide to us

You may provide personal data to us when you contact us. This could be by email, letter, phone, or when you submit personal data online. The types of information you provide to us will differ depending on the services we provide to our clients and/or you, but we will always only collect and process personal data required for the provision of services.

Other information we collect

Depending on the services we provide to our clients and/or you, we may also receive your personal data from other companies. When you visit our websites or open emails from us, we collect information about your website use and email viewing. This is done in order for us to bill our clients and for improvements of our websites and services. For more information about how we collect this information please see our **Cookie Policy**, which can be found at computershare.com/cookies.

You may also provide personal data to us about other individuals, such as joint account holders, closely associated persons or other relations. If you do this, you must - unless the registration of data is a requirement by law or regulation - confirm the other person agrees you may share their personal data with us and that we may use it in accordance with our privacy policies.

How do we use your personal data?

We use your personal data in the following ways:

- To deal with requests you send us.
- To respond to your queries.
- To provide you services and to enable us to provide services to our clients.
- To provide you updates on changes to our policies or terms and conditions.
- To help us improve our services.
- To analyse how people use our websites.
- For trend analysis to help us develop and improve our products and services.
- For profiling purposes to help us ensure that we provide you with the right information and offer you relevant services.
- If you agree, to contact you about other services and products we think may interest you.
- To comply with our legal and regulatory obligations.
- To monitor the security and use of IT systems.
- To deal with any complaints or legal claims.
- To manage our business in an efficient and proper manner, including the management of our financial position, our resources, the risks to which we are exposed and the way in which we arrange our internal operations.

Depending on the services we provide, we will use your personal data for other purposes being:

- To maintain your account.
- To validate your identity and authenticate you.
- To carry out your instructions in relation to the service we provide you.
- To inform you of your rights.

What are our legal reasons for processing your personal data?

Where we process your personal data, we need to have a valid legal basis for doing so, with legal basis being one or more of the following:

- It is necessary for us to comply with a legal obligation to which we are subject.
- It is necessary for us to process your personal data for us to perform our obligations under either a contract you have with us, or to take steps at your request before entering a contract with you or a contract we have with a client you have a relationship with (e.g. your employer).
- You have given consent to processing for one or more specific purposes.
- It is necessary for the purposes of legitimate interests pursued by us or by a third party and those interests are not overridden by your interests or your fundamental rights and freedoms.
- It is necessary for the performance of a task carried out in the public interest.

Who do we share your personal data with?

Depending on the service we provide you, we will share your personal data with other companies. Where we share your personal data with other companies to provide services to you, we ensure they have adequate safeguards to protect your personal data.

We may also share your personal data where required to comply with our legal or regulatory obligations (which may include sharing information with regulators, auditors or other public bodies).

We will never sell your information to anybody for unsolicited marketing.

How long do we keep your personal data for?

We keep your personal data for as long as we need to for the purposes for which it was collected or (if longer) for any period for which we are required to keep personal data to comply with our legal and regulatory requirements or the recording or processing of data is necessary for the purposes of the legitimate interests pursued by us, our client (-s) or by a third party.

Do we transfer your personal data outside the European Economic Area?

We may provide you with some services through another member of the Computershare Group or another company. We do not transfer your personal data to organisations in so-called third countries (countries outside of the European Economic Area), unless otherwise required to do so by Union or Member State law to which we are subject. However, a transfer of personal data to a third country or an international organisation may take place where the EU Commission has decided that the third country, a territory or one or more specified sectors within that third country, or the international organisation in question ensures an adequate level of protection.

Where we send your personal data to another country, we will always ensure adequate measures are in place to safeguard it and to ensure you can exercise your rights effectively.

Your rights**Accessing your information**

You may ask for a copy of the personal data we have recorded about you by mail to: gdpr@computershare.dk.

Correcting your information

We try to ensure all of your personal data is accurate. Accordingly, if you find any incomplete data or inaccuracies or if your details change, please notify us promptly.

Erasing or restricting use of your information

We will comply with your request to erase or restrict use of your personal data unless we are bound by a legal requirement or a contractual obligation with a client or the recording or processing of data is necessary for the purposes of the legitimate interests pursued by us, our client (-s) or by a third party.

Withdrawing consent

In case, the legal basis for us processing your personal data is that you have given your consent to that processing, you may withdraw your consent at any time. If you do so we will stop processing your personal data as promptly as possible.

Marketing preferences

In case, you have given your consent for us to provide you with marketing information, you can change your preferences in relation to marketing at any time by contacting us at gdpr@computershare.dk

Complaints

If you have any complaints about the way we use your personal data please email us at gdpr@computershare.dk and we will try to resolve the issue.

You also have the right to complain to the data protection supervisory authority in your country.

The responsible Danish Supervisory Authority is:

Datatilsynet, Borgergade 28,5th floor, DK-1300 Copenhagen K

Email: dt@datatilsynet.dk

Telephone +45 33 19 32 00

If you need more information about how to contact your local data protection authority please let us know by [emailing us](#).